

RFS-9-52
Pre-RFP Informational Session
Indiana Department of Child Services

Operation of Indiana Adoption Heart Gallery

IDOA on behalf of FSSA/DMHA will be hosting a Pre-RFP Informational Session on:

March 5, 2009

1:00 PM

Indiana Government Center South
Conference Room 14

- I. Introductions
- II. Discussion of Request for Proposal (RFP) process by Indiana Department of Administration
 - a. Question and answer procedures
 - b. Accessing procurement documents online
 - c. Bidder registration with IDOA and Secretary of State (Section 1.18 and 1.19)
 - d. Evaluation Process
 - e. Buy Indiana
 - f. Indiana Economic Impact
- III. Discussion of Minority and Women's Business Enterprise Requirements
- IV. Description of RFP:

The purpose of this RFP is to select a vendor that can satisfy the State's need for coordination/facilitation of the Indiana Adoption Heart Gallery. It is the intent of DCS to contract with a vendor that provides quality facilitation services for the Indiana Special Needs Adoption Program.

- V. Questions and Answer Session

Additional Information
IDOA PROCUREMENT LINKS AND NUMBERS

www.in.gov/idoa/proc
1-877-77BUYIN (8946) For Vendor Registration Questions
buyindianainvest@idoa.in.gov For Inquiries Regarding Substantial Indiana Economic
Impact

- A. www.BuyIndiana.IN.gov
Link to the developing “one stop shop” for vendor registry with IDOA and Secretary of State, MWBE business loop up, etc.
- B. Secretary of State of Indiana
Can be reached at (317) 232-6576 for registration assistance. www.in.gov/sos
- C. Indiana Economic Impact Form
Online version available at www.in.gov/idoa/proc (drag down page to “Indiana Economic Impact” link)
- D. Minority and Women Owned Business Enterprises
www.in.gov/idoa/minority for more information www.BuyIndiana.IN.gov for table of IDOA certified MBEs and WBEs.
- E. RFP posting and updates
Go to www.in.gov/idoa/proc (select “current Solicitation Opportunities” link)
Drag through table until you find desired RFP/RFI number on left-hand side and click the link.
- F. Information Technology (IT) Standards and Policies
Go to <http://www.in.gov/iot/architecture/> (select Architecture and then click on Standards and then on Policies)